

**Meeting:** PEWSEY AREA BOARD

**Place:** Coronation Hall, East Grafton Marlborough SN8 3DB

**Date:** Monday 8 July 2013

**Time:** 7.00 pm

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# Agenda Item 13

Grant Applications for Pewsey on 08/07/2013

ID	Grant Type	Project Title	Applicant	Amount Required
61	Community Area Grant	Pewsey Vale Bowls Club Moving on to Main Drains	Pewsey Vale Bowls Club	£5000
79	Community Area Grant	Defibrillator and CPR training for Marden village	Marden village Trust	£1250
106	Community Area Grant	Milton Lilbourne Village Hall Car Park resurfacing/improvements	Milton Lilbourne Village Hall and Recreation Ground Committee	£3000
109	Community Area Grant	New Replacement Accessible Minibus	Devizes & District PHAB	£2,500.00
116	Community Area Grant	Children Carnival Marquee Fund	Pewsey Children's Carnival Club	£1000

ID	Grant Type	Project Title	Applicant	Amount Required
61	Community Area Grant	Pewsey Vale Bowls Club Moving on to Main Drains	Pewsey Vale Bowls Club	£5000

**Submitted:** 27/04/2013 13:38:31

**ID:** 61

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Pewsey Vale Bowls Club Moving on to Main Drains

**6. Project summary:**

The Club House is connected to a septic tank for waste disposal, we believe that the tank is causing subsidence at one end of the building. This method of disposal is also increasingly coming under pressure, due to the amount of use of the facilities by the members, visiting teams and the wider community. We, therefore need to move on to main drains, which our landlords the Parish Council are encouraging us to do. By filling in the tank we then hope to be able to rebuild, enlarge and modernise the changing rooms and toilets, adding disabled facilities.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

Pewsey

**8. What is the Post Code of where the project is taking place?**

SN9 5AQ

**9. Please tell us which theme(s) your project supports:**

2012 Olympic Legacy  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2012

**Total Income:**

£29462

**Total Expenditure:**

£31221.30

**Surplus/Deficit for the year:**

£-1759.30

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£14214.75

**Why can't you fund this project from your reserves:**

We need approximately £7,000 to cover our expenditure over the winter months and included in this figure is our sink fund for emergency work which is held at £6,000, as agreed by the committee and members. The upkeep of the club house and maintenance of the green is just about covered by the income from membership, a monthly draw, the bar and events. We currently run at a small deficit but plan to break even within two years.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£13700		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Dig trench & lay drains to connect to main drains in Easterton Lane	7320	Club Benefactor	yes	6000
Dig out spoils & connect to toilets	3380	Club Sink Fund	yes	1000
Full in Septic tank to DPM level	3000	Club Fund Raising		1700
Total	<b>£13700</b>			<b>£8700</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

By moving to main drains we will be able to secure, modernise and extend the Club House for future use and therefore continue to offer our membership of approximately 70 full members and 40 social members a programme of matches in the bowling season and an active social calendar keeping the membership in touch throughout the year. The U3A will be able to use our green every Friday during the playing season and The Pewsey Carnival Committee can continue to use our facilities for frequent meetings free of charge. By having improved facilities we can continue to raise money for the Carnival and support the 6X Charity Fund Raising Association. By being able to extend the Club House once we are on mains drains we hope to run bowls taster sessions for teenagers through the local school based Youth Club The Shack. We currently hire our facilities out a few times a year to groups such as The Historical Society, The History Association, The WI and The Ramblers Association but with improved toilets and disabled facilities we will be able to increase these hiring opportunities. For this project, we will use local firms to carry out the work.

**14. How will you monitor this?**

By modernising and repairing our facilities we believe the impact our sport and the community is as follows. We will increase our maximum membership number and actively seek more and younger members, from Pewsey and the surrounding areas, where Bowls Clubs are closing. Having better club house facilities that match the quality and standard of our bowls green means we will invite and host more visitors from Touring Clubs, giving our members more opportunities to play and socialise. Suitable facilities will also enable us to offer the Club House to more community activities, clubs and associations.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

With the Wiltshire Council funding we have enough funds to complete the work. If problems arise that increase the costs we will use our sink fund to cover the difference and then work to replace the monies used.

**16. Is there anything else you think we should know about the project?**

This project is a standalone project that needs to be carried out to stop the subsidence and secure our current Club House. But it is also part of a larger plan to modernise and extend the Club House, which we can't do without this work being done. The larger project to extend the changing rooms and toilets adding disabled facilities and better access will cost approximately £60,000. We currently have submitted a grant application to Sports England for this part of the project.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

79	Community Area Grant	Defibrillator and CPR training for Marden village	Marden village Trust	£1250
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**Submitted:** 07/05/2013 21:08:25

**ID:** 79

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Defibrillator and CPR training for Marden village

**6. Project summary:**

Our objective is to provide a defibrillator for the use of villagers in Marden. We will provide training in the defibrillator use and extend the training to include CPR techniques for all villagers wishing to attend.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

Pewsey Vale

**8. What is the Post Code of where the project is taking place?**

SN10 3RQ

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£2720		
Total required from Area Board		£1250		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Defibrillator	995	village trust	yes	1000
External weatherproof cabinet	925	Pledges from villagers	yes	250
Electrical parts	100	1 Day fitting+ electrical work in kind	yes	100
new AED pads evry 2 years	105	training in kind	yes	100
New battery after 4 years	150			
Insurance	210			
Contingency	35			
1 day fitting & electrical in kind	100			
training in kind	100			
Total	<b>£2720</b>			<b>£1450</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Potentially anybody in the village could benefit from having an automated external defibrillator (AED) in the village. By having an AED in a central location in the village we can cut minutes from the response time to sudden cardiac arrest victims. During the first 10 minutes after someone has a cardiac arrest, every minute saved means about a 10 percent increase in relative survival rate hence the importance of speed, minutes really do count. We are located in a rural area and response times for a ambulance to attend can exceed 10 minutes. A village AED could save lives, additionally knowledge of CPR could save lives, and how do you value a life saved. The AED will be registered with the local ambulance service allowing them give relevant instructions when a cardiac arrest call is made from a villager. The AED has an expected life of 7 years with a new battery every 4 years and new AED pads every 2 years.

**14. How will you monitor this?**

Having an AED is like having car insurance there are no measurable benefits until you have an accident, likewise with an AED there are no measurable benefits until it is used to save a life, and of course you can't put a value on a life saved. Hence monitoring the benefits of this project will be impossible unless and until the AED is used to save a life. After the AED has been used we would have a user debriefing.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The funding put forward should cover the running costs for the 7 year life of the AED. Any unforeseen expenditure should only be of a minor nature and funds would be raised either from the village trust or more likely by arranging fund raising events within the village. The response to this project within the village has been met with a very positive response and it is felt raising additional funding will not be a problem.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

106	Community Area Grant	Milton Lilbourne Village Hall Car Park resurfacing/improvements	Milton Lilbourne Village Hall and Recreation Ground Committee	£3000
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Submitted: 17/05/2013 19:01:49

ID: 106

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Milton Lilbourne Village Hall Car Park resurfacing/improvements

**6. Project summary:**

An area of 5 metres in front of hall will be excavated and a concrete path edging(gravel boards) will be laid to prevent gravel falling into highway. A soak away will be built and an Acco drain will be installed to the left of entry area to car park to alleviate the issues of flooding and water laying. The whole car park area will then be regraded to a depth of 40mm, using drive gravel.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

Pewsey

**8. What is the Post Code of where the project is taking place?**

SN9 5LQ

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£10,517.20

**Total Expenditure:**

£10,511.89

**Surplus/Deficit for the year:**

£5.31

**Free reserves currently held:  
(money not committed to other projects/operating costs)**

£8277.79

**Why can't you fund this project from your reserves:**

At present we have a new committee who are working extremely hard to raise the profile of the hall to improve its usage and its appeal to both villagers and non villagers. In the next two weeks the electrics and lighting of the hall will be updated at a cost of £2576.40 which will be funded totally by hall funds. We need to keep some funds available for any problems/repairs that may arise within the year and we still have other projects pending inc a hearing loop system, improvements to gents toilets etc.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6643.20		
Total required from Area Board		£3000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
materials and labour	£5536.00	From existing hall funds	yes	£3643.20
vat	£1107.20			
Total	£0			£0

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The surface of the car park is in a very poor condition, with many potholes and the ground near front steps is very uneven and gravel is falling through railings onto highway. The proposed works will have a gravel board type wall built to stop gravel falling into the highway. A soak away will be built and a Acco drain installed to alleviate the problem of water lying inside of gateway. This has been a particular problem especially in winter with water laying in holes and on surface of car park area and icing over in winter. This is a health and safety hazard for committee, hall users and villagers who wish to enter the recreation ground to use the hall, field and playing equipment At present we have many groups of all age groups using the hall and recreation ground on a regular basis. 2 Youth football teams train and play matches throughout the season, U3A art and dance groups, keep fit, pilates, yoga, art groups and Girl Guides. At busy times the bottom end of car park is practically unusable due to its muddy and pothole state. The new soak away and resurface would mean the whole car park could be used all year around and the icy state in winter would no longer exist. The whole project would improve the overall look of the hall and we would hope improve its profile and bookings would then hopefully increase, which would enable us to complete our other upgrades. The works is our largest project which we wish to undertake and your assistance with funding would be greatly appreciated and would mean that we would be able to carry out further improvements. The hall was built in 1973 and the time has now come when lots of improvements and the need to comply with health and safety legislation needs to be addressed.

**14. How will you monitor this?**

Recent village hall committee meetings, we have had comments from users and villagers that the car park is beginning to be unsafe, especially in winter with the build up of ice on water filled potholes and surfaces. The loose gravel is also a sliding hazard for both vehicles and pedestrians. The regrade would solve all these issues and make it both safer and visually improve its look in our picturesque village. The improvements would be beneficial in our upgrade of our profile of the hall. We intend to design a information brochure of the hall to encourage more users and bookings.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The works will be completed without delay if we are successful in our application. If we are not successful we will have to delay the work until further fundraising events organised by our committee can be arranged. This would also delay our further improvements to the hall, that we are planning.

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

109	Community Area Grant	New Replacement Accessible Minibus	Devizes & District PHAB	£2,500.00
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**Submitted:** 20/05/2013 17:09:49

**ID:** 109

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

New Replacement Accessible Minibus

**6. Project summary:**

To purchase a new replacement 12 seater Peugeot Boxer accessible minibus (van conversion) for the Pewsey area with hydraulic lift. To transport one person remaining in their wheelchair plus seated passengers - the minibus will also have Tip and Fold seats to make the vehicle operate at its highest capacity, It will replace our 10 year old 16 seater minibus which is too big for the Pewsey area. It will provide accessible door to door transport for elderly, disabled, special needs and Social excluded which at present is not available, operating for non profit.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

Pewsey

**8. What is the Post Code of where the project is taking place?**

SN9 5NT

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£46,736.00

**Total Expenditure:**

£60,107.00

**Surplus/Deficit for the year:**

£13,371.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£50,025.00

**Why can't you fund this project from your reserves:**

We are already contributing £23,751 from our Free Reserves towards our project costs, £16,000 is held for our reserves Policy as advised by our auditors Charlton Baker for emergencies ie large repair costs, the remaining £10,271 is held for running costs of three minibuses (two minibuses in Devizes Area and one in

Pewsey area).

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£34,751		
Total required from Area Board		£2,500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Peugoet Boxer van	15,000.0	Devizes PHAB contribution	yes	23,751.0
Conversion	16,500.0	Wilts C T Development Fund	yes	7,500
RFL - Registration Fee	220	Marlborough Lions		1,000
Reverse Camera	510	Pewsey Parish Council		
Battery Guard	476	Tesco Community Awards		
2 KW Heater	1,100	Marlborough Rotary		
Spare Wheel fit under bus	225			
Front Cab Air Conditioning	720			
Total	<b>£2183</b>			<b>£31</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**  
No

**12. If so, which Area Boards?**  
Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**  
Disabled - Elderly - Special Needs / Vulnerable adults and Children - Socially excluded. The transport will enable elderly and disabled passengers to integrate more fully into the local community, without this lifeline service these passengers will become isolated. The minibus project will improve people's mobility and enhance the quality of lives with improved access on and off the bus. The smaller bus should enable us to attract more voluntary drivers which at present we are having problems with due to the larger 16 seater minibus being based in Pewsey, since it was transferred to the Pewsey area in 2011 we have found the bus too big for the area it is operating in. The new minibus will also help us to develop our transport operations and support within the local community of Pewsey and surrounding area's. The smaller minibus will make the project more viable and sustainable with lower running costs for groups with smaller numbers giving improved opportunities to develop some new work in this area, hopefully working with the local community to develop services required and will give more flexibility with the two larger minibuses which are available in Devizes which can be interchanged. The minibus in the Pewsey area will also be available to do work in the Devizes area as and when required especially with small groups. We will endeavour to re assess the Shopper bus services and explore new routes which would be supported.

**14. How will you monitor this?**

The project will be monitored by the Transport Sub Committee set up to monitor the whole Community Transport Project within the charity. Each vehicle has a log sheet and monthly Shopper bus return - The project can be monitored and evaluated to ensure the services are performing if not then adjustments can be made - we will also listen to the views of the drivers and passengers.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will continue to charge groups and individuals with a mileage rate for using the transport to incorporate the depreciation costs of running the vehicles, (we already reserve income generated from the above to purchase new vehicles), we will also be looking at increased fundraising opportunities to assist the purchase of new vehicles as well as running the minibus.

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

116	Community Area Grant	Children Carnival Marquee Fund	Pewsey Childrens Carnival Club	£1000
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**Submitted:** 24/05/2013 19:36:05

**ID:** 116

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Children Carnival Marquee Fund

**6. Project summary:**

Pewsey Children's Carnival Club runs events for young people (aged 1-19) as part of Pewsey Carnival. We are dependent on volunteers to run the activities but experience says putting all the activities into one large marquee intimidates volunteers and reduces sponsorship opportunities. By purchasing 5 separate industrial strength marquees we plan to have an area for teas/cakes, burgers, starting positions etc. We can then clearly articulate to volunteers a small task that needs doing and maybe attract sponsorship. The marquees would also be available to other community groups on the same basis so they could get volunteers.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN95HZ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2012

**Total Income:**

£1535

**Total Expenditure:**

£2035

**Surplus/Deficit for the year:**

£500

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£2245

**Why can't you fund this project from your reserves:**

We will use some of the reserves to fund this initiative however we are holding reserves from the old PACT

organisation specifically intended to subsidize the cost of the children carnival for families on an annual basis. The terms of that grant was that Â£500 per year for 4 years would be made available to keep the cost at the gate to Â£2.50 per child to allow the event time to build up a large following, sponsorship and generate a surplus. If we use the reserves for these marquees we will not be able to meet the terms of that arrangement.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2500		
Total required from Area Board		£1000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Pop up marquees * 5	2500	Pewsey Childrens Carnival	yes	500
		Colin Lampard Trust		250
		Pewsey Carnival Committee		750
<b>Total</b>	<b>£2500</b>			<b>£1500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Pewsey Children's Carnival is a direct response to the problem of there being nothing for young people to do at Carnival time. We are trying to encourage people to either participate or volunteer at the children's race event. By separating out the volunteering opportunities we anticipate young people will have opportunity to either volunteer or (at a minimum) have a better, more sustainable event targeted directly at them. This objective directly links to the local priority to provide more activities for children and young people aged 8-11. Seeing volunteers running an event is, we believe, a positive role model for young people and we expect to encourage the next generation of volunteers for carnival and other community events. We have already attracted 6 volunteers aged 14-19 from previous participants who felt too old to participate in the race but wanted to help younger people experience the race they had enjoyed. Total beneficiaries from the event have grown year on year. 4 years ago the race attracted 50 participants and 4 volunteers. This has grown every year and in 2012 we had 152 participants and 14 volunteers (including 6 young people). We anticipate that we can grow this number further if we attract further volunteers and sponsors. Splitting out the marquees in the way we are planning will create additional capacity for coming years (which will create a sustainable event) and also allow sponsors to take over a particular marquee. That additional revenue will make the event more sustainable and keep the cost of attending low for families. Wider than young people, the event creates an affordable family event that is well attended and enjoyed by 150 families last year. By creating smaller, easier defined volunteering opportunities in the marquees we are anticipating that some of those family members that may not have traditionally volunteered may take over running one of the smaller activities (such as serving tea) without feeling intimidated or that the commitment is too much. Last year we widened the event out to include a disabled class and attracted several children in wheelchairs to participate. By making the event more sustainable (through attracting more sponsors and participants) we hope to expand this class and work with disabled children organisations (such as the Wiltshire Parent Carers Council) to encourage more children with disability and SEN to participate. We believe that by not squeezing all of the activities (registration, food and drink) into one large marquee, this will make the activity more suitable for SEN children



as it will be less intimidating. Wider than the Childrens events, the marquees will be made available to the wider community for any events requiring this facility. It is expected that several community groups (other carnival events, scouts, play groups etc) will request usage of the marquees because the large tents we previously owned were much in demand.

**14. How will you monitor this?**

Each year we have all children register so we can keep an accurate count of the number and age distribution of participants. We also run a facebook page to allow direct feedback from parents

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The childrens carnival is an annual event but this grant is a one time application to purchase an asset that will be used for many events for years to come. It is expected that the event will become self sustaining over the next few years, particularly if we can attract more sponsors through the use of these marquees.

**16. Is there anything else you think we should know about the project?**

n/a

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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## YOUTH FUNDING APPLICATION FORM

Complete this application form to let us know about the project you want to do. Please return this form to: Caroline Brailey, Pewsey Community Area Manager, Area Boards, Communities, Wiltshire Council, Libraries HQ Bythesea Road, Trowbridge, Wilts BA14 8BS or email (preferable) to [caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk).

### APPLICATION DEADLINE:

#### SECTION 1: GROUP DETAILS

<b>Name of Project/Activity:</b>	Pewsey Area "Have a Go at Carnival"	
<b>Theme:</b> (i.e. environmental, arts & culture, education, leisure, community safety...)	The different activities will be varied and will cover the environment, arts and culture, education, leisure, community safety and sport.	
<b>What is the total cost of your project?</b>	<b>£1,000.00</b>	
<b>How much are you applying for?</b>	<b>£500.00</b>	
<b>Name of Supporting Organisation and contact details (name &amp; email):</b> (eg school, youth centre, other organisation)	Pewsey Area Youth Council supported by Pewsey Parish Council, Pewsey Youth Development Centre – The SHAK and Pewsey District Carnival Committee.  Email: <a href="mailto:the.clerk@pewsey-pc.gov.uk">the.clerk@pewsey-pc.gov.uk</a> ,	
<b>Project Leaders Details (this must be a young person):</b>		
<b>Name</b>	Alex Potter - Chair of Pewsey Area Youth Council	
<b>Number of young people leading the project?</b>	Pewsey Area Youth Council number over 25	
<b>Number of young people that will use/benefit from the activity/facility?</b>	Depending on the uptake we hope for a minimum of 100 youths to benefit from this project	

## SECTION 2: WHAT ARE YOU PLANNING TO DO?

### What will your project involve?

Use the box below to say why/how you identified the activity, what you want to do, where, when and how you plan to do it. The more detail you give us the better. Please use a separate sheet if you need to.

The idea is that people (Business/Volunteers) in the Pewsey Area offer to run a session(s) for a specified number of teenagers (aged between 13 and 17) eg 4 people to 10 people for the session. The types of sessions are endless but we intend to approach activities such as clay pigeon shooting, Archery, baking a cake, first aid, cooking (Indian, Chinese etc), bowls, tennis, football, rugby, sewing/knitting, arts and crafts to name a few.

Because this project is for the Pewsey Area we intend to provide transport to and from the activities depending where the activity is being held.

Once all the offer activities have been gathered we would publish all the offers and the teenagers would be able to enrol in the sessions they would like to experience.

Pewsey Vale School have offered the resources to push out communication to parents as a way of getting volunteers and other Parish Councils could ask for volunteers in their communities. We can also leaflet the teenagers who come into Pewsey and ask other Parish Councils to liaise with their young people too.

**How long will the project last?**

Start Date:  
14 September 2013

End date:  
26 September 2013

## SECTION 3: FINANCE

### Overall cost of the project

Please give us a breakdown of what you intend to spend the money on. Please make your cost breakdown as detailed as possible. Use additional paper if this is needed.

ITEM/ACTIVITY	COST
Travel (Approx)	£200.00
Venue Hire (Approx)	£200.00
Equipment (Approx)	£300.00
Advertising (Approx)	£100.00
Professional Input (Approx)	£200.00
<b>Total Cost of Project (Approx)</b>	<b>£1,000.00</b>

**Have you applied for any other funding for this project? (Please circle)**

**Yes**

**No**

If yes, where from and for how much? Have you received the funding yet?

Pewsey Youth Development Centre –  
The SHAK have obtained £500.00 in funding

#### SECTION 4: MONITORING AND EVALUATION

##### **What methods will you use to tell us how your project went?**

Ideas may include a report, diaries, photographs, a display, a video, a website, a newsletter, etc. Remember, if you said you were going to learn something, how will you show us that you have learnt it?

Each teenager would be asked to complete a questionnaire at the end of each session. These would be collated and a final report produced to show the success and help to develop future events.

##### **Other Information**

PAYC will be the custodians of the funding which will be held and ring fenced by Pewsey Parish Council.

We believe that by involving the Pewsey area it will be of benefit to a wider audience of young people across the community area.

Karen Brown will be the project leader given her experience in this area and partnered by Pewsey Area Youth Council, Pewsey District Carnival Committee, The Shak, St John Church and The Scouts.

This is an ideal opportunity to get the young people in the Pewsey Area involved in the community that will benefit all of those that take part.

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